

2018 Annual Report of the SUMC Board of Trustees

Greetings from the Sterling United Methodist Church Board of Trustees who offers this report for your review and information.

In 2018, your Board focused on achieving our primary charge as per the Book of Discipline and our objective as stated below:

To serve God and the mission of SUMC by ensuring that His church facilities are safe, attractive, welcoming, accessible, functional, secure, compliant with all applicable laws and codes, and support all the church's services, missions, and projects. This shall be accomplished by identifying challenges to our objectives, addressing them promptly and by planning for future needs, in a fiscally prudent manner.

The following projects were accomplished by the Board of Trustees in 2018:

- Established a procedure and schedule for opening the church on Sunday mornings.
- Managed the church's Oaktree Lane rental property renewing the lease and providing necessary maintenance and upgrades.
- Installed tinted film to the clearstory windows in Gallihugh Hall.
- Accepted a new bid and contractor for lawn mowing and snow plowing.
- Improved the landscaping around the sign at the driveway entrance from Church Road.
- Improved landscaping around the flagpole circle, adding a stone border and plants.
- Removed several dangerous trees from the grounds.
- Developed and began implementation of a Storage Crisis Response Plan reducing the need and cost of offsite storage; and cleaning and organizing available on site space.
- Installed anti-tamper devices on several fire alarm manual pull stations to eliminate false or accidental alarms.
- Updated all lights in the sanctuary to energy efficient, long-life L.E.D. bulbs.
- Replaced fluorescent light fixtures in the lower level of the Jacobus Center.
- Painted Room 100.
- Established a procedure for the rental of church facilities by outside persons and groups.
- Instituted the Pop-up Work Days program.
- Upgraded the light fixtures at all entry doors with energy efficient, long-life L.E.D. bulbs.
- Installed Nest "smart" thermostats in the sanctuary to better regulate the climate and reduce energy consumption.
- Renovation and upgrades to the parsonage including the kitchen with new cabinets, countertops, closet doors, flooring and paint; and second floor bathroom faucets.
- Upgraded 14 light fixtures in the rear and side parking lots with energy efficient, long-life L.E.D. bulbs.

The following projects are established as goals for the Board of Trustees in 2019:

- Complete the resolution of the church storage challenges by utilizing onsite property space efficiently and effectively.
- Address roof problems with a short term solution and develop a long term needs and cost assessment.
- Address parking lot issues with a short term solution and a long term needs and cost assessment that could include new pavement; installation of curbs and sidewalks; landscaping and lighting in the front lot.
- Address landscaping issues with a short term solution and a long term needs and cost assessment that could include landscaping at the main and rear entrances of the facility; the hillside along Church Road; and trees.
- Hire a Facilities Manager or identify a contractor to use on an as needed basis, for specific, small jobs.
- Continue to improve signage as per guidance from the Next Level Innovations report.
- Conduct an Annual Accessibility Audit before the next Charge Conference.
- Address security issues with a short term solution and a long term needs and cost assessment that could involve hiring consultants, establishing and training a security team, developing procedures, installing closed circuit cameras, and upgrading the alarm system.

Respectfully submitted by:

Jim Talbert, Chair

Carolyn Poole, Vice Chair

Tom Cunningham, Secretary

Tyler Hernley

Mike Lauer

Billy Vaughan

Curt Christiansen, Staff Representative